



**Falmouth Congregational Church, United Church of Christ**  
*An Open and Affirming Congregation*  
 267 Falmouth Road  
 Falmouth, Maine 04105  
 (207) 781-3413

The Rev. Amelia Edson  
 Settled Pastor

## Falmouth Congregational Church United Church of Christ

### Fee Schedule for Use of Church and Building Updated 2022

Church groups have priority for the use of all facilities and there is no fee involved.

For the Town of Falmouth, Falmouth schools, and the Boy and Girl Scouts that we sponsor; there is no charge for meetings. However, a "usage" fee may be assessed based on the type of use, such as a large group using Beinema Hall.

Non-profit and profit based organizations pay a usage fee, which includes the specific space used and basic custodial costs. Use of the kitchen is an extra charge.

***Fees for all usage are payable in advance, unless otherwise arranged, and all checks are payable to Falmouth Congregational Church UCC.***

Regular rentals may leave their checks in the envelope in the office mailbox after their event.

The costs below are for one-time use on a reserved date. The fee is the lesser of the per-hour rate, depending on the hours needed.

**Church member involved: Per Use (2 hours or less) Per Hour thereafter**

Beinema Hall	\$ 125	\$ 50
BH & kitchen	\$ 150	\$ 60
Classrooms only	\$ 60	\$ 25
Parlor	\$ 75	\$ 35
Fellowship Hall	\$ 150	\$ 50
FH & kitchen	\$ 200	\$ 75
FH & Sanctuary (recital)	\$ 200	\$ 75
Sanctuary ~ Only	\$ 125	\$ 50
Sexton	\$ 100	

**Non-members involved: Per Use (2 hours or less) Per Hour thereafter**

Beinema Hall	\$ 175	\$ 75
BH & kitchen	\$ 200	\$ 75

**Dances or Concerts:**

Beinema Hall and kitchen	
Friday night	\$ 360
Saturday night	\$ 400
Sexton Fee	\$ 100

**Wedding:**

Sanctuary or church	\$ 250 (no charge for member)
Pastor	\$ 300 (member suggested donation to Pastor)
Organist	\$ 300
Sexton	\$ 100 – 150 depending upon setup
Total:	\$ 950-1,000 (non-member)

**Funeral:**

Sanctuary or church	\$ 250 (no charge for member)
Pastor	\$ 250 (member suggested donation to Pastor)
Organist	\$ 250 minimum
Sexton	\$ 100 – 150 depending upon setup
Total	\$ 850 - 900 (non-member)

**➤ Additional Fees: Key Fee \$50 (refundable upon key return)**

Please pay key fee by separate check/money order.

The Office Manager negotiates usage agreements for groups regularly using the building, such as aerobics, dances, nursery school, camps, non-sponsored groups, etc. She will consult with the Minister and the Facilities Manager if there is a question regarding a charge or use of the building.

Regular users need to provide a certificate of insurance from their insurance carrier. Falmouth Congregational Church, UCC must be named as “an additional insured” on the certificate.

**OFFICE:**

\*Please make a copy of the check and file it in the users' folder.